



C O N S T I T U T I O N

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Note: This Diocesan Society was formed 19 July 1975. The present Constitution was adopted on 8 March 2003.

1 NAME

(a) The name of the Society is "CEBS - The Anglican Boys' Society (Diocese of Brisbane)";

(b) the Society declares that it was previously known as the "Church of England Boys' Society in the Diocese of Brisbane", and that the change of name of the Society does not prejudice or affect the continuity of the Society or any of the property, rights, authorities, duties, functions or obligations of the Society.

2 OBJECTS

The objects of the Society are -

(a) to bring boys and young men to commit themselves to Christ and his Church;

(b) to help them to realise their privileges and responsibilities as disciples of Jesus Christ;

(c) to band them together for Jesus and his Church;

(d) to promote opportunities for spiritual, mental, physical and social development;

(e) to encourage them to live according to their Rule of Life.

3 AFFILIATIONS

The Society is an integral part of, and exists under the Constitution of, CEBS - The Anglican Boys' Society, at the Australian and the Queensland levels.

4 MEMBERSHIP

The Society shall consist of -

(a) Members as defined in the National Constitution of CEBS - The Anglican Boys' Society;

(b) other Members as follows

(i) the Incumbent and other licensed clergy for the time being of each Parish in which there is a registered Branch of the Society;

(ii) all persons who hold office under this Constitution or the Bylaws of the Society;

(iii) persons who are Life members of this Society, and persons Living within the Diocese upon whom Life Membership has been conferred by the Society in another Diocese, or at a State or National level.



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5 BRANCH ORGANISATION

- (a) Branches of the Society may be formed in any Parish with the consent of the Incumbent and the Board of Management of the Society;
- (b) Branches of the Society may be formed outside the parish structure; where the branch is formed in a clearly defined ecclesiastical unit (such as an Anglican School) the member of the clergy who is licensed by the Archbishop to have the regular pastoral care of that unit shall be deemed to be the Incumbent for the purpose of this Constitution; where the Branch is formed outside such a clearly defined ecclesiastical unit there shall be a member of the clergy designated by the Archbishop or his representative as having the pastoral care of the Branch, who shall be deemed to be the Incumbent for the purpose of this Constitution;
- (c) a Branch may draw up its own rules, provided that they do not conflict with this Constitution or any Bylaws made under this Constitution;
- (d) a Branch shall be closed if either the Incumbent or the Board of Management determines;
- (e) Branches shall be divided into Degrees as set out in the Bylaws;
- (f) (i) The Branch Governor shall be a communicant member of the Anglican Church of Australia;
- (ii) the Branch Governor shall be appointed by the Incumbent in consultation with the Regional Commissioner and the Director;
- (iii) other Leaders in the Branch shall be appointed by the Branch Governor with the approval of the Incumbent and either the Regional Commissioner or the Director;
- (iv) Branch Governors and other Leaders must satisfy such qualifications of age, training, experience and standards of leadership as may be set down in the Bylaws;
- (g) the Bylaws may make provision for the procedures to be followed when a Branch Governor or other Leader is dismissed.

6 REGISTRATION

- (a) Branches and the Members thereof shall be registered with the Administration Officer of the Society in accordance with the Bylaws;
- (b) Members shall be registered immediately upon their admission or after their one month probation, whichever is earliest;
- (c) only registered Branches or persons shall be entitled to use the names "CEBS - The Anglican Boys' Society" or "CEBS" or "The Church of England Boys' Society", or to use the official uniform or badges as set out in the Bylaws.

7 CONTROLLING BODY

The controlling body of the Society shall be the Diocesan Council of the Society which may exercise the powers of the Society except where specifically excluded by this Constitution and which shall consist of -

- (a) the Archbishop of Brisbane, as President ex officio, and his representative;
- (b) one lay Vice-president and one clerical Vice-president who are elected by the Council and hold office from the conclusion of the Annual Meeting at which they are elected until the conclusion of the following Annual Meeting (unless they are re-elected);



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- (c) the Incumbent (or a person nominated by the Incumbent) of each Parish in which a Branch of the Society exists;
- (d) two representatives from each Branch of the Society
- (e) all members of the Board of Management of the Society;
- (f) one person appointed by each of the organisations which shall be specified for this purpose in the Bylaws;
- (g) Life Members of this Society.

8 FUNCTIONS OF THE COUNCIL

- (a) The Annual Meeting of the Council shall be held before 31 March each year, to receive and consider the Annual Report of the Board of Management and the Financial Statement of the Society for the year ended 31 December just past and to adopt the said Financial Statement, to deal with such business as may arise out of the Annual Report and Financial Statement, to elect the Vice-Presidents and such members of the Board of Management as are required, and to deal with business of which due notice has been given;
- (b) those Board of Management members who are elected by the Council shall hold office from the conclusion of the Annual Meeting at which they are elected, until the conclusion of the following Annual Meeting (unless they are re-elected);
- (c) notice of the Annual Meeting shall be sent to all members of the Council not less than two months before the meeting;
- (d) the Director shall call a Special Meeting of the Council on the request of the Board of management or of ten members of the Council; notice of a Special Meeting of the Council shall be sent to all members of the Council not less than one month before the Meeting, and the Special Meeting shall deal with the business specified in the notice of the Meeting and none other;
- (e) the Society shall report annually to the Synod of the Diocese of Brisbane, and a copy of the Annual Report of the Board of Management shall be forwarded to the Archbishop of Brisbane, and to CEBS - The Anglican Boys' Society, at the Australian and the Queensland level's.

9 POWERS

The Society shall have the following powers -

- (a) to purchase or by any other means acquire real property and any estate or interest in and any rights privileges and easements over or in respect of real property and to purchase and by any other means acquire personal property and to improve develop sell mortgage transfer lease let exchange hypothecate and (without limiting the effect of the foregoing general words) in any other manner dispose of or deal with or use such property or rights or any of them or any part thereof;
- (b) to raise or borrow money and secure the repayment thereof in such manner as the Society thinks fit with power to issue debentures grants mortgages charges or securities upon all or any of the property real or personal both present and future of the Society and to redeem or pay for either wholly or in part any existing or future security;
- (c) to enter into all necessary contracts for the carrying out of the improvement extension or beautification of the Society's property;
- (d) to accept any gifts of property whether subject to any special trusts or not for any one or more of the objects of the Society;



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- (e) to invest in securities or otherwise to deal with the moneys of the Society in such manner as may from time to time be determined by the Diocesan Council of the Society;
- (f) to employ officers agents and servants in pursuance of the objects of the Society;
- (g) to hold and administer property in trust;
- (h) generally to do and perform such other acts as may appropriately be incidental or conducive to the attainment of the objects of the Society.

10 TRUSTEES

The property of the Society both real and personal (save and except the ordinary working capital or such other property not being real property as the society or the Diocesan Council of the Society may prescribe) shall be vested in one or more trustees (hereinafter referred to as "the trustees") to be appointed by the Council to be dealt with by them as the Council shall from time to time direct by resolution (of which an entry in the minute book shall be conclusive evidence). The trustees shall be indemnified against risk and expense out of the property of the Society. The trustees shall hold office until death or resignation or until removed from office by a resolution of the Council which may for any reason which may seem sufficient to the majority of the members of the Council present and voting at any meeting remove any trustee or trustees from the office of trustee. If by reason of any such death, resignation or removal it shall appear necessary to the Council that a new trustee or trustees shall be appointed or if the Council shall deem it expedient to appoint an additional trustee or additional trustees the Council shall by resolution nominate the person or persons to be appointed the new trustee or trustees. For the purpose of giving effect to such resolution the Director is hereby nominated as the person to appoint new trustees of the Society within the meaning of the Trust Act 1973 or any Act passed in amendment thereof or in substitution therefor who shall by deed duly appoint the person so nominated by the Council as the new trustee of the Society and the provision of the said Act shall apply to any such appointment. Any statement of fact in any such deed of appointment shall in favour of a person dealing bona fide and for value with the Society or the Council, be conclusive evidence of the fact so stated. A body corporate may be appointed as trustee pursuant to this section to act as sole trustee or jointly with any other trustee or trustees.

11 BOARD OF MANAGEMENT

- (a) The Board of Management of the Society shall consist of -
 - (i) the following officers of the Society elected by the Council; Director, Administration Officer and Treasurer and a minimum three other persons, who shall have such responsibilities as shall from time to time be allocated to them by the Board of Management;
 - (ii) each Regional Commissioner_ or a person appointed by a Regional Commissioner;
 - (iii) the Diocesan Chaplain or a person appointed by the Chaplain;
 - (iv) one person appointed from time to time by each of the organisations which shall be specified for this purpose in the Bylaws;
 - (v) any other person or persons who may from time to time be co-opted by resolution of the Board of Management for a term expiring at the next Annual Meeting of the Council (unless a shorter term is specified in the said resolution);
- (b) the Board of management in accordance with the Bylaws, may by resolution fill any casual vacancy in the Board that occurs between Annual Meetings of the Council



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for a term that ends at the conclusion of the next Annual Meeting of the Council provided that any casual vacancy in the Board of Management members appointed under Section 11 (a) (iv) may be filled only by the specified organisation concerned;

- (c) the powers of the Board of Management shall be -
- (i) to exercise the powers of the Council between meetings of the Council provided that the Board of Management will not have the power to rescind or override any decision or resolution of the Council except by way of proceeding under section 17 (Bylaws) of this Constitution;
 - (ii) to carry into effect any decisions and resolutions of the Council;
 - (iii) to open and operate one or more banking accounts into which various monies received shall be paid;
 - (iv) to approve the appointment of each Regional Commissioner.

(d) any member of the Society may attend meetings of the Board V Management and may speak with permission of the Chairman of the meeting;

(e) a member of the Board of Management may be removed from office by a resolution of the Council which may for any reason which may seem sufficient to the majority of the members of the Council present and voting at an Annual Meeting or at a Special Meeting called for that purpose remove any member of the Board of Management from office as a member of the Board of Management and from any other office or position in the Society for the time being held by appointment of the Council or Board of Management;

(f) the Board of Management may declare vacant the office of any member of the Board of Management if that member has not attended three consecutive ordinary meetings of the Board of Management and has not for any of the said meetings offered an apology that has been accepted by the Board of Management;

(g) no member of the Board of Management shall be in receipt of wages or salary from the Society for their work as an officer but this shall not preclude them from recovering such expenses as may be outlaid by them and agreed to by the Board of Management.

12 CHAPLAINS

- (a) The Archbishop of Brisbane may appoint a Diocesan Chaplain;
- (b) The Diocesan Chaplain may appoint a Chaplain for each Region.

13 REGIONS

Branches may be grouped into Regions which may be formed, dissolved or have their boundaries altered by the Board of Management and shall be managed in accordance with the Bylaws.

14 QUORUM

- (a) For all meetings of the Council the quorum shall be either two times the number of registered branches plus two members, or ten members, whichever is the least;
- (b) for all meetings of the Board of Management the quorum shall be the whole number next above half of the total number of elected members of the Board of Management.



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15 ALTERATIONS TO THE CONSTITUTION

Alterations to this Constitution may be made by a resolution passed by the Council of the Society as follows -

(a) Notice of the resolution shall be sent to all members of the Council not less than one month before the meeting and shall set out the names of at least two members of the Council proposing the alteration;

(b) the resolution shall be agreed to by a majority of two-thirds of the members of the Council present and voting thereon.

16 DISSOLUTION OF THE SOCIETY

If at any Meeting of the Council of the Society a resolution for the dissolution of the Society shall be passed by a majority of the members present and such resolution shall at a Special Meeting held not less than one month thereafter be confirmed by a resolution passed by a majority of two-thirds of the members present and voting thereon the Board of Management shall thereupon or at such future date as shall be specified in such resolution proceed to realise and procure the trustees to realise the property of the Society and after the discharge of all liabilities shall pay or transfer and direct the trustees to pay or transfer the same to The Corporation of the Synod of the Diocese of Brisbane upon trust for such charitable body or institution of the Anglican Church of Australia in Queensland having objects closely resembling the objects of the Society as the said Corporation in its sole discretion may determine and failing such body or institution then upon trust for such charitable and religious purposes of the said Anglican Church of Australia in Queensland as the said Corporation shall in its sole discretion think fit.

17 BYLAWS

Bylaws of the Society prescribing anything necessary or convenient for carrying out and giving effect to any part of this Constitution or for controlling and regulating the administration of the affairs of the Society may from time to time be enacted amended or repealed as set out in this section provided that such Bylaws do not conflict with the provisions of this Constitution -

(a) The Council may pass a resolution enacting amending or repealing; a Bylaw with immediate effect provided that not less than one month's notice of the resolution shall have been sent to all members of the Council and further provided that the resolution is agreed to by a majority of two thirds of the members of the Council present and voting thereon;

(b) a resolution enacting amending or repealing a Bylaw may be passed by the Board of Management provided that the resolution is agreed to by a majority of two-thirds of the members of the Board of Management and such resolution shall then be deemed a Provisional Bylaw;

(c) the terms of each Provisional Bylaw shall forthwith be notified to all members of the Council and if an objection in writing to the Provisional Bylaw is made to the Administration Officer by ten members of the Council within one month of the passing of the Provisional Bylaw the Director shall call a Special Meeting of the Council which shall deal with the Provisional Bylaws in accordance with subsection (a) of this section of the Constitution;

(d) if no such objection is made the Provisional Bylaw shall be a Bylaw of the Society one month after the Provisional Bylaw was passed by the Board of Management.

18 EXPERIMENTATION

In order to further the Objects of the Society and in particular to promote its



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growth outreach and general effectiveness the Council or Board of Management may authorise arrangements for experimentation in any of the areas covered by Sections 4, 5, 6 11, 12 and 13 of the Constitution and the Bylaws and the following provisions shall apply to any such arrangement-

(a) the Council or Board of Management may grant authority for the making varying extending or terminating of an arrangement for experimentation only in accordance with the procedures set out in Section 17 for enacting; amending or repealing a Bylaw;

(b) where the arrangement for experimentation is in conflict with the National Constitution of the Society approval shall also be obtained from, the Queensland and National levels of the Society under the relevant provisions of the National Constitution;

(c) an arrangement for experimentation may be applicable to the whole of this Diocesan Society in which case the consent of any particular Branch is not necessary for the arrangement to apply within the whole Society; alternatively, the arrangement may be applicable only to designated Branches and in this latter case the consent of each of those Branches shall be necessary before that Branch shall become part of the arrangement.

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A W A R D S BYLAW

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1 REGISTER

(a) The Administration Officer or his nominee shall keep a Register of Awards and record in it the names of all persons belonging to the Society in the Diocese of Brisbane to whom the following awards have been made:

- (i) National Award,
- (ii) Award of Merit,
- (iii) Life Vice-Presidency,
- (iv) Life Membership,
- (v) National Cross (Knights).

(b) The Administration Officer or his nominee shall incorporate in the Register of Awards a record of the service given by the person to the Society, and of all other facts on which the granting of the award was made.

2 NATIONAL AWARD

(a) Notice of motion for the recommending of a person for the National Award may be given to the Council only by resolution of the Board of Management.

(b) The Board of Management is empowered to make, on behalf of the Council, a recommendation for the National Award provided that the resolution is agreed to by a majority of two-thirds of the members of the Board of Management.

3 AWARD OF MERIT

(a) Notice of motion to the Council for the granting of the Award of Merit may be given only by resolution of the Board of Management.

(b) The Board of Management is empowered to grant the Award of Merit, on behalf of the Council, provided that the resolution is agreed to by a majority of two-thirds of the members of the Board of Management.

4 LIFE MEMBERSHIP

(a) Life Membership of the Society may be granted only by the Council, and notice of motion to the Council for granting Life Membership may be given only by resolution of the Board of Management.

(b) Life Membership shall be granted only to a person who has been admitted to the Society, and who, whilst belonging to the Society, has given to the Society service of such a long and outstanding nature that the Council is of the opinion that the person is qualified for life membership.

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B O A R D O F M A N A G E M E N T B Y L A W

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Subject to the Constitution and Bylaws of the Society, the responsibilities of the Board of Management shall include -

- (i) the making of policy decisions affecting the whole of the Society;
- (ii) strategic planning for the Society;
- (iii) ensuring that the duties of the following offices, as set out in the Bylaws, are properly discharged, whether or not persons are appointed with such titles:
 - i) Activities Commissioner,
 - ii) Camping Commissioner,
 - iii) Communications Commissioner,
 - iv) Leader Development Commissioner,
 - v) a Regional Commissioner for each Region;
- (iv) ensuring that for each property owned or otherwise under the control of the Society there is from time to time appointed a Committee in accordance with the Bylaws;
- (v) when a person is co-opted as a member of the Board, allocation to that person of such responsibilities as the Board may determine on the advice of the Director;
- vi) the division of the Branches of the Society into regions, and the alteration, creation and abolition from time to time of the Regions;
- vii) the support of the work of the office bearers and those in the Society who undertake particular roles or tasks;
- viii) the receipt of reports from all office bearers on the discharge of their responsibilities.

2 DIRECTOR

(a) Subject to the Constitution and Bylaws of the Society, responsibilities of the Director shall include -

- i) the implementation of the objects of the Society through the members of the Board of Management and other office bearers of the Society, and in this respect be responsible to the Council through the Board of Management;
- ii) such responsibilities as are given to the Director in the Constitution and Bylaws;
- iii) the convening of meetings of the Board of Management, and chairing meetings of the Board unless the Director appoints some other member of the Board to act as Chairman;
- iv) advising the Board of Management in the filling of vacancies on the Board and advising on the co-option of persons to be members of the Board;
- v) the examination of all records pertaining to programming and attendance within any Branch of the Society;

3 ADMINISTRATION OFFICER

The responsibilities of the Administration Officer shall include -

- (i) such responsibilities as are given to the Administration Officer in the Constitution and Bylaws;



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- (ii) such responsibilities as are given to the Administration Officer by the Board of Management from time to time;
- (iii) directing and liaising with the Office Secretary in all general matters of office administration;
- (iv) convening and chairing an Administration Sub-Committee of the Board of Management if such sub-committee is appointed.

4 TREASURER

The responsibilities of the Treasurer shall include

- (i) such responsibilities as are given to the Treasurer in the Constitution and Bylaws;
- (ii) maintaining the books of accounts of the Society under the supervision of the Auditor;
- (iii) membership of an Administration Sub-Committee of the Board of Management if such sub-committee is appointed.

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B R A N C H BYLAW

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1 Branches shall be divided into groups according to the policy of the National Society.

2 The age limits set out in the National Policy are normal, but the Branch Governor may exercise discretion to vary the limits by up to six months, provided that no member be under 6 years or over 17 years.

3 The incumbent of the Parish shall be Branch President ex officio.

4 When a Branch closes, the monies, property and records of the Branch shall be passed to the Parish Council of the parish, who after the discharge of all liabilities shall pay or transfer the said monies and property to one or more of the following as the Parish Council in their sole discretion may determine -

- (a) a Branch to be newly formed in the locality;
- (b) one or more of the existing Branches of the Society;
- (c) the Trustees of the Society;
- (d) other charitable body or bodies in the locality having objects closely resembling the objects of the Society;
- (e) the parish itself;
- (f) the Board of Management of the Society in Brisbane.

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B Y L A W S BYLAW

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1 Any resolution enacting, repealing or amending the Bylaws may deal with more than one enactment, repeal or amendment of the Bylaws, provided that the matters dealt with in the resolution are related to each other and depend upon each other to achieve consistency within the Bylaws.

2 An objection that is made to any part of a Provisional Bylaw shall be deemed to be an objection to the whole of the Provisional Bylaw.

3 When any member of the Council objects to a Provisional Bylaw their objection, to be effective shall be in writing, clearly identifying who the objector is, and shall be received by the Administration Officer personally or at the office of the Society by 5.00 p.m. on the day appointed, which shall be one calendar month from the day when the Provisional Bylaw was passed.

4 Any member of the Council may set out in writing to the Administration Officer proposals for alterations to a Provisional Bylaw, whether they are a objector to the Provisional Bylaw or not; if the Provisional Bylaw is referred to a Special Meeting of the Council all such proposals as are received by the Administration Officer before the notice calling the Meeting is issued shall be included in the notice and form part of the business of the Meeting in dealing with the Provisional Bylaw.

5 The Director may call a Special Meeting of the Council to deal with Provisional Bylaw before the full month allowed for objections to the Provisional Bylaw has elapsed, provided, that the requisite number of objections has been received.

6 When a Provisional Bylaw is passed by the Board of Management it shall be given a serial number_ that has not been used previously for any Provisional Bylaw; it shall be notified to all members of the Council on a separate document from any other material; and it shall carry the following information near the top -

- (a) Provisional Bylaw No: (insert serial number)
- (b) Passed by the Board of Management on : (insert date)
- (c) If you are a member of the Council and if you object to this Provisional Bylaw, then notify the Administration Officer in writing that you object and deliver your objections to the office, or post it to:(insert postal address)
- (d) to be effective, your objection must reach the Administration Officer or the office of the Society by 5.00 p.m. on: (insert date)
- (e) Your objection need not state any reasons for objecting, but should say something like: "I object to the Provisional Bylaw No. -- " and clearly state who you are.
- (f) If 10 effective objections are received, the matter will be dealt with by a meeting of the Council - otherwise the Provisional Bylaw will become a Bylaw automatically.

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L E A D E R BYLAW

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1 This Society adopts as its basic standards of leader development the National Development Syllabus as recommended by the National Leader Development Committee of CEBS - The Anglican Boys' Society.

2 Leaders' shields and certificates as approved by the National Leader Development Committee shall be used in this Society and become the property of the leader to whom they are issued.

3 Additional leader development courses may be conducted to meet special needs.

4 (a) There shall be a person responsible to the Director for the formulation, administration and implementation of leader development programmes for the Society;

(b) this person shall perform the duties set out in this Bylaw for the Leader Development Commissioner, and may be known as the Leader Development Commissioner, and shall be appointed by the Board of Management on the nomination of the Director.

5 (a) There shall be a Leader Development team, whose convenor and chairperson shall be the Leader Development Commissioner and shall be responsible for such duties as shall be given to it by the Bylaws and by resolution of the Council and the Board of Management, and by the Leader Development Commissioner;

(b) The Director or his nominee and any Assistant Leader Development Commissioners shall be members of the Leader Development Team, together with such other persons as may be appointed by the Leader Development Commissioner with the approval of the Board of Management.

6 There shall be a bank account styled "CEBS - The Anglican Boys' Society, Diocese of Brisbane, Leader Development Account"; this account shall be used for all monies received or paid out for Leader Development and an audited statement of receipts and payments shall be included in the reports submitted to the Annual Meeting of the Council of the Society; authority to draw cheques is given to; the Treasurer or the Office Secretary, together with the Leader Development Commissioner or some other member of the Leader Development team designated by the Team.

7 Any training or experience in leadership gained outside the Society may be accepted by the Leader Development team for credit towards awards under the society's Leader Development scheme, upon submission to the Team of such evidence of this outside training or experience as the Team may require.

8 (a) Branch Governors, other Leaders and Assistant Leaders shall be at least 18 years of age; and it is recommended that Branch Governors be at least 21 years of age.

(b) Junior Leaders shall not be less than 16 years of age.

9 Any Leader in a Branch may be dismissed by the Incumbent for any reason that may appear proper to the Incumbent.

10 It is the policy of the Society that, before a Leader is dismissed, that person be informed that this course of action is contemplated, and what the reason for it is.

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M E E T I N G BYLAW

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1 Each of the following organisations shall be invited to appoint a member to the Council under Section 7 (f) of the Constitution -

- (a) the Anglican Men's Society in the Province of Queensland;
- (b) the GFS - An Anglican Ministry;

2 At any ordinary or adjourned ordinary meeting of the Board of Management and at any meeting of the Council no member shall exercise more than one vote and no proxy or absentee voting shall be allowed, except that the Chairman for the time being of the meeting shall have a casting vote in addition to a deliberative vote.

3 The Board of Management shall meet at least four times in each calendar year.

4 The Director may convene a special meeting of the Board of Management to meet at any time, provided that twenty-four hours' notice has been given to each member, either personally, or at their usual address, and either verbally or in writing; a special meeting may deal with the business specified in the notice of meeting and none other.

5 At a special meeting of the Board of Management a member who is absent may arrange to have their opinions expressed and their proxy voting carried out according to their wishes on the business of which notice has been given, by any member present who may accordingly exercise proxy votes as well as their ordinary vote; a member who has arranged to have their voting carried out by proxy shall be counted as present in determining whether a quorum exists.

6 Where notification under the Constitution or Bylaws or resolution of the Council or Board of Management has to be made "forthwith" to any person, it shall be sufficient if the documents setting out the matter are posted or delivered not later than the fifth ordinary office working day after the event which caused the notification to be made.

7 Where documents are to be sent to a person pursuant to the Constitution or Bylaws or resolution of the Council or Board of Management, they shall be delivered into the hand of the person, or posted, to the last address notified by that person, or delivered at that address.

8 Where notification under the Constitution or Bylaws or resolutions of the Council or Board of Management must be sent to the members of the Council specified in Section 7 (d) of the Constitution, two copies of the notification shall be sent to the Branch Governor and this shall be sufficient notification.

9 Where any notification is made to the Society or to the Director, Administration Officer, or any other officer of the Society, it shall be sufficient that notification is received by the person in charge of the office of the Society.

10 Any business to be dealt with by the Council of which due notice is required by the Constitution to be given shall be notified to the Administration officer at least seven days before the Meeting.

11 The consent of a person must first be obtained before they are nominated to any position at any meeting of the Council or Board of Management; and the meeting may for any reason reject a nomination where the person's consent is not in writing.

12 The minutes of any meeting of the Council shall be presented to the next ordinary meeting of the Board of Management for confirmation.

13 Each of the following organisations shall be invited to appoint a member to the Board of Management under Section 11 (a) (iv) of the Constitution



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- (a) the Anglican Men's Society in the Province of Queensland;
- (b) the GFS - An Anglican Ministry.

14 A branch or a person not currently registered. with the Society is eligible to participate in meetings of the Council. and Board of Management in the period 1 January to 31 March, provided that:

- (a) The Branch or person is duly registered (and all relevant registration fees paid) in the second registration in the previous calendar year; and
- (b) the Branch or person is currently active within the Society; and
- (c) the Branch or person intends registering for the current year in accordance with the Registration Bylaw.

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P R O P E R T I E S B Y L A W

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1 For each property owned or otherwise under the control of the Society there shall be a Committee comprising either the Camping Commissioner or the Board of Management nominee and such other members as are appointed from time to time by the Board of Management.

2 The Committee for each property shall be responsible to the Board of Management for the management and development of the site under its control.

3 The Committee for each property may from time to time make rules which regulate the use of that property including the various scales of fees and charges which are made in relation to the use of the property; these rules shall be reported to the Board of Management, which may disallow any rule and may suggest alterations of the rules to each Properties Committee.

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C O N S T I T U T I O N

8/3/2003

R E G I S T R A T I O N BYLAW

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- 1 Each Branch shall register with the Society using the official Registration Forms supplied by the Administration officer or his nominee twice annually.
- 2 List of all members currently registered with each Branch will be forwarded to each Branch Governor.
 - (a) Branch Governors will review member lists deleting those no longer with the Branch, adding all new members to the list,.
 - (b) Amended list shall be returned to Administration Officer along with cheque to cover amount payable.
- 3 Where any Branch does not register by 31st March and 31st July, or has not completed the official registration forms to the satisfaction of the Administration Officer, or has not paid the appropriate registration fees, the Administration Officer shall forthwith inform the Incumbent and Branch Governor of that Branch, and the Board of Management and the Branch shall be in suspension until the registration is completed.
- 4 A new Branch shall be registered when :
 - (a) the Board of Management and the Incumbent have consented to its formation, and
 - (b) the Administration officer shall have received from the Branch Governor or prospective Branch Governor the registration forms with as much detail filled in as possible at that time, and
 - (c) the Administration Officer shall have received the registration fees which apply for those persons who at that time form the Branch.
- 5 The Administration Officer shall register a Branch formed outside the Diocese of Brisbane on the same basis as a Branch formed within the Diocese, provided that the Provincial Society is in agreement.
- 6 The following shall be registered with the Society by the Branch to which they are attached. After commencement of regular attendance, and then re-registered in the Registration:-
 - (a) the Branch President and other licensed clergy of the Parish to which the Branch is attached;
 - (b) the Branch Governor and all other leaders of the Branch;
 - (c) all Members of the Branch;and the following may similarly be registered by the Branch
 - (d) other officers of the Branch.
- 7 The Administration officer shall register on appointment or admission and then re-register in the registration, all. Members of the `society who are riot entitled to be registered by-a Branch.
- 8 There shall be a registration fee to be determined by the Board of Management, payable twice each year. The first payment shall be no later than 31 March, and the second payment shall be no later than 31 July. The Registration fees payable during any calendar year shall be agreed to by the Board of Management before the commencement of that calendar year.



C O N S T I T U T I O N

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9 The registration fee is payable by the Branch to the Society for those persons registered under Section 6 (b) and 6 (c) of this Bylaw, except when they are exempted by the Board of Management under these Bylaws.

10 The registration fee shall be payable to the Society by all Commissioners and members of the Board of Management through the Administration officer, on admission or appointment and on re-registration except where they have already paid the fee through a Branch, or where they are exempted by the Board of Management.

11 A person who is already registered with, and has paid the current registration fee to, this Society or any other Council of the Society in Australia, may be registered without fee until the next Registration.

12 All persons registered in accordance with this Bylaw shall be insured under the Society's Insurance Scheme and/or Parish policy.

13 In the case of all prospective Members who, in the opinion of the Branch Governor have become regular attenders, after Branch Registration action is completed, the Branch Governor will forward a registration form plus two-thirds (2/3) of the registration fee to the Administration Officer to ensure that the prospective Member becomes registered and covered by Insurance.

14 On the application of the Branch Governor, the Board of Management may exempt any Member from the payment of some or all of the registration fee on compassionate grounds.

15 (a) The Administration Officer shall register a person as a Lone Member of the Society only after the person has made application for such registration in writing (or, if they are under 18 years of age, the application has been made by a parent or guardian) and their application has been approved by the Board of Management.

(b) The Board of Management shall take into consideration, in approving the application or otherwise, the applicant's reasons for seeking registration in the Lone category, and shall only approve the application if it is of the opinion that the granting of the application is in the best interests of the person and of the Society.

(c) The Board of Management shall endeavour to secure the goodwill of the person's Incumbent, and to commend them to that priest's pastoral care.

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C O N S T I T U T I O N

8/3/2003

U N I F O R M B Y L A W

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1 The uniform of the Society shall be worn at all dress functions of the Society and shall be as set out in the National Constitution, with hats as defined from time to time by resolution of the Council or Board of Management.

2 For the purposes of this Bylaw the determination that a function is a dress function shall be made by -

- (a) the Branch Governor, in respect of a Branch function;
- (b) the Commissioner or other person appointed by the Director or the Board of Management to be in charge of the function, in respect of any other function.

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